Salary Letter (as of July 1, 2020)—Tenure Stream

Personal & Confidential

[date]

[name]

[address]

Dear [ ]:

I am writing to inform you that salary and benefits negotiations for the period beginning July 1, 2020 between the University and UTFA are ongoing but no agreement has been reached. A further letter will be issued to you regarding PTR or ATB payable July 1, 2020, if any, when that information is available.

Effective July 1, 2020, all faculty and librarians will receive the second, of two, special base salary increases of 0.9% that will be applied up to the maximum pensionable salary cap of $169,500.

The following sets out your total salary increases and your new base salary effective July 1, 2020.

|  |  |
| --- | --- |
| June 30, 2020 base salary | $ |
| July 1, 2020 0.9% one-time special base salary increase applied up to the maximum pensionable salary cap of $169,500 (thus, maximum increase is $1,525.50) | $ |
| July 1, 2020 base salary | $ |

Yours sincerely,

Professor and Chair

Department of [ ]