Salary Letter (as of July 1, 2020)—Tenure Stream – revised January 2021

Personal & Confidential

[date]

[name]

[address]

Dear [ ]:

I am writing to you further concerning your salary increase effective July 1, 2020. The University and UTFA have reached an agreement on payment of July 1, 2020 PTR. PTR will be paid retroactive to July 1, 2020. Negotiations for salary, benefits, and workload for the period July 1, 2020 to June 30, 2021 are continuing and a further letter will be issued to you regarding ATB payable July 1, 2020, if any, when that information is available.

As noted previously, effective July 1, 2020, all faculty and librarians received the second, of two, special base salary increases of 0.9%. This was applied up to the maximum pensionable salary cap of $169,500 (not compounded with the separate increases to follow).

The following sets out your updated total salary increases and your updated new base salary effective July 1, 2020.

|  |  |
| --- | --- |
| June 30, 2020 base salary | $ |
| July 1, 2020 0.9% one-time special base salary increase applied up to the maximum pensionable salary cap of $169,500 (thus, maximum increase is $1,525.50) | $ |
| July 1, 2020 PTR merit award  | $ |
| July 1, 2020 5% Merit award - Excellence/Small Group Award, ***[delete this row if not applicable]*** | $ |
| Updated July 1, 2020 base salary | $ |

Yours sincerely,

Professor and Chair

Department of [ ]